

**Care.data  
Programme Board**

**Wednesday 16<sup>th</sup> July 2014**

**15:00 – 17:00**

**VC: Skipton House, London (6B6); Quarry House, Leeds (4W25)**

**A G E N D A**

Item	Title	Owner
<b>A – Meeting Governance</b>		
1	<b>Welcome, introductions and apologies</b>	Chair (Tim K)
2	<b>Agenda overview and requests for AOB</b>	
3	<b>Acceptance of minutes from last meeting and review of actions</b> (Paper 01: 'Programme Board Minutes 20140625' – <i>for approval</i> )	
<b>B – Programme</b>		
4	<b>Programme background and key messages</b>	Chair (Tim K)
5	<b>Board highlight report and plan</b> (Paper 02: 'Programme Board Highlight Report' – <i>for information</i> )	Eve R
6	<b>Project Validation Review (PVR) action plan</b> (Paper 03: 'PVR Action Plan' – <i>for approval</i> )	Eve R
7	<b>Business case approach</b> (Paper 04: 'Business Case Approach' – <i>for approval</i> )	Eve R (& Eva S)
<b>C – Other Business</b>		
8	<b>AOB</b>	Chair (Tim K)

**Other Supporting Papers:**

- Paper 05: 'Programme Board ToR' – *approved baselined version*
- Paper 06: 'care data Pathfinder Proposal' – *approved baselined version*
- Paper 07: 'care.data Planning Principles' – *approved baselined version*

**Attendees:**

<b>Tim Kelsey</b>	<b>Care.data Senior Responsible Owner (SRO)</b>
<b>Eve Roodhouse</b>	<b>Care.data Programme Director</b>
<b>Dr Geraint Lewis</b>	<b>Chief Data Officer, NHS England</b>
<b>Belinda Quinn</b>	<b>MHRA (on behalf of Dr Ian Hudson)</b>
<b>Prof John Newton</b>	<b>Chief Knowledge Officer, Public Health England</b>
<b>Simon Denegri</b>	<b>National Institute for Health Research</b>
<b>Peter Knight</b>	<b>Deputy Director R&amp;D, Head of Research Information &amp; Intelligence, DH</b>
<b>Graham Binns</b>	<b>Monitor (on behalf of Neil Stutchbury)</b>
x Will Cavendish	Director General - Innovation, Growth and Technology, DH
<b>Tom Ward</b>	<b>Care Quality Commission</b>
<b>Ola Amode</b>	<b>Care Quality Commission (on request of Tom Ward)</b>
<b>Eva Simmonds</b>	<b>care.data Programme Manager (Business Case Lead) (on request of Eve)</b>

**Apologies:**

Dr Ian Hudson	CEO, MHRA
Neil Stutchbury	Monitor
Andy Williams	CEO, Health & Social Care Information Centre
Ciaran Devane	Chair of the care.data Advisory Group

**Secretariat:**

David Farrell	care.data Programme Team
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**Observer:**

Donna Braisby	care.data Programme Manager (Programme Controls)
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Will Cavendish – note re stand-in

Sir Bruce

Sam Evrington

1) Intros

2) Agenda Overview

2) 3) Mins accepted

3) Key messages:

Decision to delay part-attributable to way team worked – PVR driver and subsequent new governance

Resources – still not up to full numbers – leadership challenges now being addressed.  
Moving in positive – linked to resources and way of working

Move to recruitment of pathfinder practices – intention to launch recruitment this week but slight delay (won't delay delivery of overall programme).

Health Select Committee -